



**GOLD COAST CAMPUS** \ 14/475 Scottsdale Drv, Varsity Lakes. Q 4227  
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**BRISBANE CAMPUS** \ 29 Amelia St, Fortitude Valley. Q 4006  
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# FASHION MENTORING PROGRAM REGISTRATION FORM

## Mentee Details:

First Name:			
Middle Name/s:			
Surname:			
Date of Birth:		Current Age:	
Gender: (optional)		Marital Status:	
Postal Address:			
Suburb:		Postcode & State:	
Residential Address:			
Suburb:		Postcode & State:	
Phone:		Mobile:	
Email:	Please place underscores below the line and hyphens above the line.		
Invoice to:	<input type="checkbox"/> Business Name (as below) <input type="checkbox"/> My Name (as above) <input type="checkbox"/> Other:		
Mentoring Start Date:	Month:	Year:	

## Label Details:

Label/Business Name:			
Business Address (if different to above)		Postcode & State:	
Website Address:			
Facebook Page:			
Instagram Page:			
Business Structure:	<input type="checkbox"/> Sole Trader <input type="checkbox"/> Partnership <input type="checkbox"/> Company <input type="checkbox"/> Trust <input type="checkbox"/> Not Established Yet		
Date Established:		ABN:	

## Emergency Contacts:

	Contact 1	Contact 2
Name:		
Relationship to student: (eg. Aunt, Friend, Spouse)		
Phone 1:		
Phone 2:		

## Agreement to Terms and Conditions of Registration:

By completing this application, you understand you are booking in to the fashion mentoring program for 12 months with the Australian Institute of Creative Design (AICD). By submitting this application you guarantee all information is true and accurate at the time of submission and that you have read, understand and agree to the Mentorship Terms and Conditions available on the AICD Website and printed on the reverse of this form.

Signed: \_\_\_\_\_ Date: \_\_/\_\_/\_\_



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## Mentorship Terms and Conditions

### Background and Definitions:

The Australian Institute of Creative Design (the 'Institute')'s Fashion Mentoring Program (the 'Program') is designed to provide guidance and support to fashion designers in the early stages of setting up and growing their businesses (the 'Mentee') through monthly workshops and one-on-one progress meetings. The Program runs over 12 months at a cost of \$250 per month, totalling \$3000 (the 'Total Program Fees').

The Mentee will be assigned a "Mentor" whose role is to be the point of contact throughout the program, working with the Mentee, providing support and advice. Mentors are not required to provide all the answers or complete tasks for the Mentee, instead the Mentor's role is to encourage the Mentee and work in a collaborative manner with the Mentee to identify solutions, contacts, ideas and plans for the Mentee to choose to execute.

### Registration Terms and Conditions:

1. The information provided on the 'Registration Form' is true and accurate at the time of lodging.
2. The Mentee hereby acknowledges and agrees that the Total Program Fees are for a position for that Mentee to undertake the Program and are payable whether the Mentee attends, participates or completes the Program or not. Upon receipt of this Registration Form by the Institute, the Mentee agrees to be contractually bound to pay in full the Full Program Fees in accordance with this agreement.
3. Payment can be made either monthly (\$250.00/month in advance) paid by direct debit through Ezyppay Pty Ltd or in full upon registration (\$3000.00) by cash, EFTPOS, Credit Card, Direct Deposit, Cheque or Money Order. American Express is not accepted.
4. Payment for each monthly instalment shall be made in advance of the month.
5. The Institute reserves the right to exclude the Mentee's participation in the Program at any time for non-payment of the Program fees, failure to comply with the Institute's rules and regulations or conduct deemed unsatisfactory.
6. If any outstanding Program Fees are not rendered, the debt may be referred to the Institute's debt collection agency, and the Mentee will be liable for all costs (legal and otherwise) relating to the recovery of all monies payable including all charges and fees. Such demands may be delivered by post to the last known postal address of the Mentee.
7. Mentees seeking a refund or deferral due to extreme personal hardship or circumstances may apply in writing to the directors for consideration, providing evidence of their circumstances. The Institute Directors at their sole discretion may choose to offer a refund or deferral based upon the evidence provided.
8. If the Institute is unable to continue to provide the Program to the Mentee, the Institute will refund to the Mentee any fees paid for the services not yet provided to the Mentee.
9. The Mentee acknowledges that all information contained in this document and all other documents given to the Institute pertaining to the same signatory of this document or their agent, may be given to a third party for the exclusive purpose of debt collection. This information may also be shared with a Credit Reporting Agency for the purpose of creating or maintaining a file on the student.
10. The primary purpose in collecting your personal information is to fulfil our business commitments to you in delivering the Program. We may use the information you provide to help improve the services we deliver to you, measure interest in our services, inform you of other products and services, forward on business enquiries or opportunities to you (such as interested media enquiries, buyer enquiries or customer enquiries) or to comply with requirements under the law. We shall not otherwise disclose your personal information to any other party without your consent and we do not sell personal information to third parties.
11. The Mentee will, at all times, conduct themselves in a professional, responsible and ethical manner. The Mentee will not engage in any dealings or activities that would reflect badly upon or harm the reputation of the Mentor or the Institute.
12. The Mentee will keep confidential any information or resources shared with them by the Institute and will not disclose any such information to anyone unless expressly authorised by the Institute. Copyright and all other intellectual property rights in material supplied belong to the Institute.
13. The Mentee gives full permission for the Institute to use photographs, video recordings and/or other examples of their designs, achievements, media publications as well as use of their label logo and label name for any use associated with the Institute, including for promotional purposes (e.g. advertising, website, marketing materials etc).
14. The Mentee will only use personal information supplied to you in the manner expressly authorised by the Institute.
15. The Mentee understands and agree that the advice provided by the Mentor as part of the Program is provided as guidance and is not an absolute direction that must be followed in their career or business; that the Mentee solely is responsible for any career and business decisions they make.